

\*\*\*\*\*October 11, 2021\*\*\*\*\*

The Signal Mountain Town Council held a regular meeting on Monday, October 11, 2021. The meeting was called to order at 6:00 p.m.

Those present were:

Those present were: Mayor Charles Poss  
Vice Mayor Susannah Murdock  
Councilmember Vicki Anderson  
Councilmember Elizabeth Baker  
Councilmember Andrew Gardner

Also present were: Town Manager Boyd Veal  
Town Attorney Harry Cash  
Finance Director/Town Recorder Carol White  
Special Proj. & Compliance Manager Sam Guin  
See attached list for others present

Mayor Poss led the pledge of allegiance. A moment of silence was observed.

Mayor Poss stated that Boyd Veal, Town Manager, has decided to retire. Mayor Poss said Mr. Veal has been an amazing servant of the Town for most of his life. Mayor Poss said Mr. Veal was the nicest person he has the pleasure to work with and that Mr. Veal has done so much for the Town. Mayor Poss wished Mr. Veal the best of luck in his retirement.

### **Citizen Comments**

Mayor Poss asked if there were any requests to address the Council.

Dick Graham, James Boulevard, spoke as the President of the SMEPF. He presented the Council with a calendar of events and some informational flyers on some of the activities currently available at the MACC.

Anne Hagood, James Boulevard, spoke in support of a resolution on this agenda regarding observation of Arbor Day.

There being no further requests, the meeting proceeded.

### **MTAS Departmental Review Process**

Honna Rogers, Carlin Street, spoke to the Council as the Management Consultant from the Municipal Technical Advisory Service (MTAS). She said that she and the Mayor had spoken about MTAS doing a thorough management review of each of the Town's departments. Ms. Rogers said that MTAS will not be looking for bad things but rather ways to help stay on top of things. She said this may be a way for a department to show the need for additional personnel.

Ms. Rogers said that MTAS will interview all department employees and will want and request data. She said it will take 3-5 months per department, and 2-3 years to complete the full study.

Mayor Poss asked Ms. Rogers the possibility of MTAS assisting in the hiring process for a new Town Manager. Ms. Rogers said the Town can expect 30-40 applicants and that the process usually takes approximately 3 months. She said they will need a current job description for the Town Manager position. Following discussion, Council agreed to have MTAS begin the process by interviewing relevant Town personnel and reviewing and amending, if necessary, the Town Manager job description.

### **Resolutions**

1. "A RESOLUTION RECOGNIZING AND CELEBRATING OCTOBER 22, 2021, AS ARBOR DAY WITHIN THE TOWN OF SIGNAL MOUNTAIN, TENNESSEE."

Councilmember Baker made a motion to approve the Resolution. Vice Mayor Murdock seconded the motion. All present being in favor, the resolution was approved.

2. "A RESOLUTION AUTHORIZING THE TOWN MANAGER TO PURCHASE ONE (1) BOBCAT CT2035 HST COMPACT TRACTOR AND ASSOCIATED ATTACHMENTS AND EQUIPMENT FROM CLARK EQUIPMENT dba BOBCAT COMPANY, WEST FARGO, ND, THROUGH SOURCEWELL PURCHASING COOPERATIVE CONTRACT 031121-CEC, FOR AN AMOUNT NOT TO EXCEED TWENTY SEVEN THOUSAND THREE HUNDRED THIRTY FOUR DOLLARS AND SIXTY CENTS (\$27,334.60) TO BE USED BY THE WATER DEPARTMENT FOR THE TOWN OF SIGNAL MOUNTAIN."

Vice Mayor Murdock made a motion to approve the Resolution. Councilmember Anderson seconded the motion. All present being in favor, the resolution was approved.

3. "A RESOLUTION ADOPTING THE *TOWN OF SIGNAL MOUNTAIN WATER DEPARTMENT POLICY*, AS ATTACHED HERETO, AS OFFICIAL POLICY OF THE SIGNAL MOUNTAIN WATER DEPARTMENT."

Councilmember Anderson made a motion to approve the Resolution. Councilmember Gardner seconded the motion. All present being in favor, the resolution was approved.

### **Discussion**

*(In the order taken)*

- a. Update – Stormwater Projects. Cliff Fite, Stormwater Manager, presented the Council with a 5-year capital improvement plan listing (copy attached). He explained that the items highlighted in pink are completed projects and those circled in red are project currently in process.
- c. Masking – Town Public Spaces. Mr. Veal said that with the Covid-19 infection rate going down, he feels the Council might consider easing the current restrictions. After some

discussion, Mr. Veal will poll departments and make a recommendation at the next meeting.

- b. MACC Board. Mayor Poss said Mountain Arts Community Development (MACC) Board is vacant. Vice Mayor Murdock, Liaison to the MACC Board explained that the MACC Board chose to merge into the Signal Mountain Elementary Preservation Fund (SMEPF) Board. After Council held discussion regarding if there is a need to continue the MACC Board, they agreed to maintain the current operations for 1 year. They also agreed to keep the MACC Board in place but to leave the positions vacant for now. Council will review this arrangement in May when they review the budget. Mr. Veal will draft a Resolution to formalize this decision.

### **Manager's Report**

Mr. Veal, explained that the contract for the Administrative Hearing Officer (AHO) has been executed and he and staff will meet with the AHO soon.

### **Other Business**

- a. Communications from the Mayor/Council. None
- b. Reports from Committees or Boards. Councilmember Baker said the DRC had met on September 28<sup>th</sup>. This was her first meeting as liaison and she commented on how thorough and professional the members of that body conducted themselves.
- c. Other. Sam Guin, Spec. Proj. & Compliance Manager informed the Council that the Town is ready to move forward choosing a new e-mail provider. He expects a final decision will be reached in the next few weeks.

There being no further business, the meeting was adjourned at 7:47p.m.



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Charles Poss, Mayor



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Recorder